

Seaforth Parent Advisory Council (PAC)

February 22, 2024 General Meeting Minutes

Date, Time & Location:	Thursday, 22 February 2024, 7-8:30pm, Zoom virtual meeting		
Attendees:	<ul style="list-style-type: none"> • Anthony Yam • Holly Lloyd • Heather Szabo • Wendy Jang • Zora Kotur 	<ul style="list-style-type: none"> • Catia • JK & KY Kim • Céline Sutherland • Brea Sami 	<ul style="list-style-type: none"> • Irene Libby • Kat Mc Ateer • Pin Wen • Rebecca

Item #	Topic	Discussion	Action Required
1. <i>Report Updates</i>			
1a	Chairperson's Report	<ul style="list-style-type: none"> • Welcome to the meeting! 	
1b	Principal Report	<ul style="list-style-type: none"> • Playground update <ul style="list-style-type: none"> ○ Swingtime has been contracted to install the playground which will take about 3 weeks. ○ The district will complete the edging and soft ground. ○ Grand opening of the playground will be after Spring Break. • Report Cards <ul style="list-style-type: none"> ○ Report Cards will be issued prior to Spring Break. They will be on the MyEd portal the Thursday before Spring Break. The process is the same as Term 1. Does anyone have any feedback? • Ms. Bjornsen will be coming back from maternity leave on March 4th. • Ms. Pankratz will be on maternity leave starting April 8. • Saleema Noon will not be visiting this year - the school is looking at online safety pieces instead. 	
1c	Head Teacher Report	<ul style="list-style-type: none"> • Carnival <ul style="list-style-type: none"> ○ The Maple Man came in during Carnival time. The staff and students thought he did a great job. A highlight is that the kids got to try taffy made from maple syrup. • Grupo America <ul style="list-style-type: none"> ○ Dance group from South America came in to perform for the students. • Tennis <ul style="list-style-type: none"> ○ March 4th to 15th. 	
1d	Treasurer's Report	<ul style="list-style-type: none"> • There will be a vote to carry over surplus from 2022/2023 to 2023/2024 at the next meeting. • 2023/2024 budget approved at the October AGM. 	Action: Treasurers to present 2022/2023 closed budget at next meeting.
1e	DPAC Update	<ul style="list-style-type: none"> • Kat Mc Ateer attended the DPAC meeting. • Presentation on the SOGI information night and parents will receive emails directly from the district on that. • DPAC is discussing how much each school is getting. 	
1f	CPF Update	<ul style="list-style-type: none"> • French Film Festival was successful and well organized. • Will try again next year for the CPF Art Grant as deadline is in January. 	

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2. Fundraising & Events			
2a	School Swag	<ul style="list-style-type: none"> PAC will be holding a 2nd sale for Seaforth apparel in the spring. The 100 year logo will be used for the spring order. Considering a student-designed logo for the fall. 	Action: Dan to provide details.
2b	Family Photo Night	<ul style="list-style-type: none"> The Spring Family Photo Night dates have been confirmed: April 29th and 30th. Artona will be taking the photos again, similar to the fall session. Sign up will be available after Spring Break. 	Action: Shilpi to confirm when sign up will go live.
2c	Dine Out Night	<ul style="list-style-type: none"> The Dine Out Night fundraiser at Peri Peri Shack earned \$110 and that amount will be given back as cash. Unfortunately, Peri Peri Shack ended up losing power at 7:30 that night. Looking at setting up another Dine Out Night for Peri Peri Shack. PAC has run 3 Dine Out Nights so far: Me n Ed's, Wild Flour and Peri Peri Shack. The Grade 7 Grad Committee will be running a Papa John's Dine Out Night on March 14th. Brea is trying to book a Dine Out Night once a month from April to June. 	<p>Action: Brea to advise on the next 3 Dine Out Nights.</p> <p>Action: Céline to arrange another Dine Out Night for Peri Peri Shack.</p>
2d	Upcoming: Readathon	<ul style="list-style-type: none"> Since the Mind Growth Program no longer available, PAC won't be running a Readathon this year. In place of the Readathon, a Write-a-thon could be run in its place to align with the school goal. The Grade 7 Grad Committee will not be running a Readathon to fundraise either. 	Action: Readathon to be removed from budget.
2e	Upcoming: Spirit Day	<ul style="list-style-type: none"> Feedback from staff is to cancel Spirit Day or call it something else if it is not going to be run like past Spirit Days. Budget is \$500. Holly suggested running one class per grade and combining grades as a group. Each group would be 55-65 kids, or push it to next year and start planning early. Martial arts workshop suggested. If anyone has any ideas, please reach out to PAC. 	Action: Holly and Heather to discuss ideas for large groups.
2f	Upcoming: Giving Tree	<ul style="list-style-type: none"> The Giving Tree is a list of reasonably priced classroom items selected by the teachers that and PAC asks parents to fund. Irene is working on creating the tree. The Giving Tree will go live on February 26th, and will run for a week, although the end date can be extended. There are 70 items on the Giving Tree this school year. 	
2g	Cookies Fundraiser	<ul style="list-style-type: none"> This fundraiser sells cookies that you can colour. 35% profit with a minimum spend. 	

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		<ul style="list-style-type: none"> PAC will revisit this fundraiser for Mother's Day. 	
2h	Garden Works Fundraiser	<ul style="list-style-type: none"> This fundraiser is gift cards that can be purchased to use at Garden Works. PAC was thinking of running this fundraiser around Mother's Day but might be pushed out. 	
2i	TCBY	<ul style="list-style-type: none"> PAC is looking at doing this fundraiser in the spring or early June. 	Action: Heather to pass along contact information to Celine.
2j	Fruit and Veggie Fundraiser	<ul style="list-style-type: none"> This fundraiser involves the BC Farmers Association where families can purchase fresh apples, carrots, potatoes and beets for \$25. Orders are due by March 24 for delivery April 9-19. The Fruit and Veggie Fundraiser will be lead by the Hot Lunch team. The Hot Lunch team will need help from the parents distributing the orders. 	Action: Phoebe to advise if School Cash or Munch a Lunch works best for collecting funds.
3. General Updates & New Business			
3a	Hot Lunch Team Updates	<ul style="list-style-type: none"> The Spring session for Hot Lunch has started. There are some new vendors this session. This is the first time with Triple O's and there has been good feedback. Grade 7 volunteers are distribute lunch to the kids. 	
3b	Staff Lunch	<ul style="list-style-type: none"> Staff lunch for the teachers was discussed. Last year PAC did staff appreciation with treats during the last week of school. Some dates suggested for a catered lunch: last day of school or on a Pro D Day (next dates are April and June). The current number of staff is 45 to 50 people. 	Action: Anthony and Holly to send Celine a list of food allergies for the staff.
3c	Popcorn Fridays	<ul style="list-style-type: none"> Still issues with the machine. The machine is in good shape but needs to be serviced more often. Popcorn is currently being popped on Thursday and Friday. PAC to consider purchasing a 2nd machine to run at the same time as the old one. A new machine ranges from \$1,500 to \$3,000. 	Action: Heather to connect with Alison and Celine on pricing for new machine.
4. General Housekeeping			
4a	Next Meeting	Next Meeting – Thursday, 18 April 2024.	