

Seaforth Parent Advisory Council (PAC)

January 25, 2024 General Meeting Minutes

Date, Time & Location:	Thursday, 25 January 2024, 7-8:30pm, Zoom virtual meeting		
Attendees:	<ul style="list-style-type: none"> • Anthony Yam • Holly Lloyd • Dan Cabral • Heather Szabo • Wendy Jang • Phoebe Xia • Alison Cuvier 	<ul style="list-style-type: none"> • Yuly • Amy Cao • Céline Sutherland • Connie Hobbis • Emma K • Seb and Jaime 	<ul style="list-style-type: none"> • Irene Libby • Kat Mc Ateer • Kimi • Luna Chakma • Pin Wen • Rebecca

Item #	Topic	Discussion	Action Required
1. <i>Report Updates</i>			
1a	Chairperson's Report	<ul style="list-style-type: none"> • Welcome back to school! 	
1b	Principal Report	<ul style="list-style-type: none"> • Playground update <ul style="list-style-type: none"> ○ Parking lot is completed. Half of the parking lot has been opened to staff ○ Playground construction will start in the next couple of weeks. Mr. Yam is hopeful that the playground will be done by Spring Break • Spring School Concert <ul style="list-style-type: none"> ○ There will be 2 evening concerts happening the last week of April (Wednesday/Thursday night) ○ Holly and Mr Clift have started the planning process ○ More information to come • Sports Day <ul style="list-style-type: none"> ○ Sports Day will occur on May 17th, just before the May long weekend • Lower Field <ul style="list-style-type: none"> ○ District came in to assess. With the snowfall, construction and garbage being thrown into the sewer, it caused a flooding in the field area. The sewer drains were cleared and drainage has started to flow again. The field will take a few days to drain and go back to normal. Re-covering the field won't fix it since it's a drainage problem. Teachers have been advised to let their students know not to throw garbage down the sewer drain, as it has caused a blockage. ○ District doesn't have plans to upgrade the drainage on the lower field. Children will be educated on not throwing garbage and plugging the drains • Snow Day <ul style="list-style-type: none"> ○ District put a lot of planning into calling a snow day. The children's safety was put into consideration 	
1c	Head Teacher Report	<ul style="list-style-type: none"> • Snowshoeing <ul style="list-style-type: none"> ○ Intermediate classes went Snowshoeing • Literacy Week <ul style="list-style-type: none"> ○ Last Week ○ Peggy Janicki, author of the "The Secret Pocket", was scheduled to do a presentation but it fell on the snow day. Trying to reschedule her presentation before the end of the year. "The Secret Pocket" is based on her mother's experience at a residential school. ○ Read in The Dark Day – Children brought flashlights and read books in the dark classroom 	

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1d	Treasurer's Report	<ul style="list-style-type: none"> Last minute reimbursements from last year's budget have come in The budget will be presented next month This year seems to be going along well, in good shape Approved budget will be sent out Gaming grant has been submitted 	Action: Alison/ Céline to send out approved budget
1e	DPAC Update	<ul style="list-style-type: none"> DPAC hosted a Treasurer's workshop Reminder that School Cash online gives a donor receipt for any donations over \$20 For each PAC Executive, there should be 4 signing authorities with a minimum of 2 For purchases of large ticket items, might be best to go through the district since they might have discounts. These kind of purchases can be brought to the attention of the Principal 	Action: Does anyone want to attend the next DPAC meeting in Connie's place?
1f	CPF Update	<ul style="list-style-type: none"> CPF Meeting was held on January 24 French Film Festival on February 9th coming up. Information has been sent to the school Need to know the amount of students going and any parent volunteers Free for students but cost of transportation isn't covered and has to be covered by the school. Buses have been booked Grant for French Music or Arts Festival. Up to \$500. Already have someone in mind that can be invited. Has to be an event not booked/paid for yet Check from CPF is ready for the karaoke machine Mr March purchased 	Action: Shilpi/Holly to take a look at the criteria for the French Music/Arts grant
2. Fundraising & Events			
2a	School Swag	<ul style="list-style-type: none"> Planning a Spring order and dates are still to be finalized There will be a few different items than the last order. We're open to suggestions for items. A suggestion was a baseball hat Looking into having a student designed logo on school apparel. An idea was that there will be a contest for students to design a logo. The contest would end before Spring Break. Looking in to see if the new logo can be timed with a Spring order. 	Action: Dan to reach out to Cheryl at ProStock
2b	Family Photo Night	<ul style="list-style-type: none"> Looking into the possibility of doing 2 sessions since last time booked up so fast. Space out a week or two, not days back to back Will use Artona again 	Action: Shilpi to lock in a date
2c	Dine Out Night	<ul style="list-style-type: none"> February 14th – Peri Peri Shack Only dine in or take out 	
2d	French Film Festival	<ul style="list-style-type: none"> Happening on February 9th 	
2e	Upcoming: Readathon	<ul style="list-style-type: none"> The company we used (Mind Growth Program) has been closed Readathon suggested as a fundraiser idea for the Grade 7 Grad committee. Grade 7 Grad Committee is still exploring the idea Will work with the school on a replacement 	Action: Grade 7 group to meet with PAC to discuss next steps
2f	Upcoming: Spirit Day	<ul style="list-style-type: none"> Idea is to hold one class per division Former Seaforth parent who planned Spirit Day in the past to assist by providing past materials 	Action: Heather needs help with planning. Need

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		<ul style="list-style-type: none"> Tentatively planning for June 14th or 21st – Anthony/Holly to advise Please put the word out that we'll need some help with Spirit Day! 	someone to draft email and track responses.
2g	Upcoming: Giving Tree	<ul style="list-style-type: none"> Last year was Spring Flowers concept Irene to replicate the tree from last year Collect list of items by end of February. Parents to donate in March. Purchase by April/May. Teachers to receive items before June Teachers to select a few reasonably priced items 	Action: Shilpi to do a write up and send to Anthony/Holly to review Irene to replicate the tree from last year's Giving Tree
2h	Upcoming: Pink Shirt Day	<ul style="list-style-type: none"> Will be on February 28th this year, to coincide with Pink Shirt Day Student designed pink shirts in the past. We're going to look into having that next year Pink Shirt Day at Seaforth was previously on the International Day of Pink An idea was that the students can design something by February 28th and shirt can be worn on International Day of Pink. This activity can be lead by student leadership 	
	Cookies Fundraiser	<ul style="list-style-type: none"> Possible fundraiser: Item is a cookie that you can colour. Thinking to match it up with certain times of the year (ex. Easter) 	
	Garden Works Fundraiser	<ul style="list-style-type: none"> Possible fundraiser: Gift cards can be purchased and PAC receives a portion back 	
	TCBY	<ul style="list-style-type: none"> Possible fundraiser: Offers buckets of frozen yogurt for fundraising 	
3. General Updates & New Business			
3a	Hot Lunch Team Updates	<ul style="list-style-type: none"> Some changes have been made with Grade 7s on distributing lunches Planning for spring session. Reaching out to vendors 	
3b	Popcorn Fridays	<ul style="list-style-type: none"> Still using the original machine Trying to get maintenance done on current machine while we look for a replacement machine 	
4. General Housekeeping			
4b	Next Meeting	Next Meeting – Thursday, 22 February 2024	