

## Seaforth Parent Advisory Council (PAC)

### December 7, 2023 General Meeting (AGM) Minutes

<b>Date, Time &amp; Location:</b>	Thursday, 7 December 2023, 7-8:30pm, Zoom virtual meeting		
<b>Attendees:</b>	<ul style="list-style-type: none"> <li>• Dan Cabral</li> <li>• Emily Cronk</li> <li>• Alison Cuvier</li> <li>• Connie Hobbis</li> </ul>	<ul style="list-style-type: none"> <li>• Wendy Jang</li> <li>• Zora Kotur</li> <li>• Irene Libby</li> <li>• Holly Lloyd</li> </ul>	<ul style="list-style-type: none"> <li>• Brea Sami</li> <li>• Céline Sutherland</li> <li>• Heather Szabo</li> <li>• Phoebe Xia</li> <li>• Anthony Yam</li> </ul>

Item #	Topic	Discussion	Action Required
1. <i>Report Updates</i>			
1a	Chairperson's Report	<ul style="list-style-type: none"> <li>• Amazing effort with the Holiday Market!</li> <li>• Thank you to Pary for Art Cards</li> <li>• Thank you to Shilpi for Family Photo Night</li> </ul>	
1b	Principal Report	<ul style="list-style-type: none"> <li>• Playground update                             <ul style="list-style-type: none"> <li>○ Drainage work finished</li> <li>○ Electrical has been done</li> <li>○ Cement being laid out</li> <li>○ Parking lot framing is done and now the playground work can start</li> <li>○ Target is February for the playground</li> </ul> </li> <li>• Jingle Bell Walk (Holly)                             <ul style="list-style-type: none"> <li>○ Distributed flyers Dec 4-8</li> <li>○ Dec 11-18 week will deliver thank you cards. All donations cash, no items anymore</li> </ul> </li> <li>• Santa Breakfast                             <ul style="list-style-type: none"> <li>○ 2 seatings</li> <li>○ Parent volunteer letters will go out week of December 11th. Around 40 volunteers, grade 7 parents given priority (being their last year)</li> </ul> </li> <li>• School concert                             <ul style="list-style-type: none"> <li>○ There will be a Spring concert</li> </ul> </li> <li>• Report Cards                             <ul style="list-style-type: none"> <li>○ No paper copies will be given out this year, as report cards will be online. It's a direction that all schools will be going towards next year. Report cards will be on myED. Betty will send user ID and instructions December 8. Monday December 18, report cards will be issued online.</li> <li>○ 10 elementary schools piloted last year and now it will be 20.</li> <li>○ Report cards available for each term. There will only be 1 report card available on myED at one time.</li> </ul> </li> <li>• Traffic                             <ul style="list-style-type: none"> <li>○ City is working on a plan and going to the schools</li> </ul> </li> </ul>	
1c	Head Teacher Report	<ul style="list-style-type: none"> <li>• Ancient Civilizations                             <ul style="list-style-type: none"> <li>○ Div 1-3 parents were invited to view the displays in the classrooms</li> </ul> </li> <li>• Hip Hop Performances</li> </ul>	

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		<ul style="list-style-type: none"> <li>○ Parents can watch. Intermediate is 1pm to 1:15 and primary is 2:05 to 3:00pm</li> <li>● December 15 - deadline for Christmas Hamper donations. Hoping to get all the items in by December 14</li> <li>● Grade 6-7 Trivia in the gym December 18</li> <li>● December 19 - Grade 7 band concert</li> <li>● December 20 - Holiday Sing along, parents welcome</li> <li>● December 21 - Div 19 does Christmas play only for those parents</li> <li>● December 21 - school movie for all divisions</li> </ul>	
1d	Treasurer's Report	<ul style="list-style-type: none"> <li>● Will have the 2022/2023 carry over in January</li> <li>● Asked by the gaming grant to provide information to make sure we're 100% in compliance</li> </ul>	<b>Action:</b> Alison/ Céline to present the closed 2022/2023 budget in the January meeting
1e	DPAC Update	<ul style="list-style-type: none"> <li>● Focus more on the emotional regulation of students post pandemic</li> <li>● Changes coming to DPAC in January</li> <li>● Treasurer 101 class coming up - Connie to remind us when it's being held</li> </ul>	
1f	CPF Update	<ul style="list-style-type: none"> <li>● Received free set of books for the Library</li> <li>● Received books for different age groups</li> <li>● Grant approved for up to \$250 for French teacher resources</li> <li>● Grant for up to \$500 to cover up to 50% of costs to bring in French author or artist for the school</li> <li>● French film festival scheduled for February 9th. Still confirming the movie for Primary and Intermediate students. Admission will be free but school will have to cover the fee for transport to the theatre</li> </ul>	
<b>2. Fundraising &amp; Events</b>			
2a	Art Cards	<ul style="list-style-type: none"> <li>● Art Cards have been sent home</li> </ul>	
2b	School Swag	<ul style="list-style-type: none"> <li>● School swag to be sorted Dec 8 in the morning and distributed in the afternoon</li> </ul>	
2c	Family Photo Night	<ul style="list-style-type: none"> <li>● Feedback was that the parents were pleased with Artona this year</li> <li>● Trying to schedule another Family Photo Night around Mother's Day</li> <li>● Contact Jeremy at Artona regarding any school photo issues</li> </ul>	
2d	Dine Out Night	<ul style="list-style-type: none"> <li>● Me n Ed's - Did well</li> <li>● Wild Flour - Did well</li> <li>● Looking at a couple of other vendors for Dine Out Night</li> <li>● If anyone knows of any restaurants that might want to participate, please let Brea know</li> <li>● Peri Peri scheduled for February 14th</li> </ul>	
2e	Holiday Market	<ul style="list-style-type: none"> <li>● Irene - Holiday Market was very successful compared to last year. We netted about \$4,000, not including the silent auction. Grossed about \$5,380.</li> </ul>	<b>Action:</b> Thank You cards to be sent out to the Vendors,

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		Majority of fundraising came from food - thanks to Céline for assisting with food donations. Vendors were happy with the holiday market and the improved layout. The live music was a great addition this year.	Vendors that donated and musical guests.
2f	French/English Book Fair	<ul style="list-style-type: none"> <li>Holly: Book fair was very successful. Thanks to Alison, Céline and the parent volunteers! Raised \$8,800, of which \$3,700 stays with the school. Money goes to the library and spread out through the school ELL, LSS, counseling, some for the primary classes and French classes (since scholastic has French resources)</li> </ul>	
2g	Upcoming: Readathon	<ul style="list-style-type: none"> <li>Each student has their own Readathon account. Log minutes every day. Class raises funds. Award for most funds raised and most minutes read. Looking for ideas on prizes for the classes, more inclusive prizes. Deciding whether to run for 2024?</li> <li>Moved from reading goal to writing goal as a school. Switch to a writing goal?</li> </ul>	<b>Action:</b> Readathon group to get together to brainstorm
2h	Upcoming: Spirit Day	<ul style="list-style-type: none"> <li>Big event that Seaforth ran pre covid. Last ran in 2018. Members of the community are invited to run mini classes for the students. Students sign up for classes.</li> <li>Need to raise funds, as we feed the volunteers. Spirit Day is run at a loss, has costed \$3,000 in the past</li> <li>Has been run in April</li> </ul>	<b>Action:</b> Need a project manager to help with this
<b>3. General Updates &amp; New Business</b>			
3a	Hot Lunch Team Updates	<ul style="list-style-type: none"> <li>Running pretty smoothly this year</li> <li>Constantly looking for new vendors</li> <li>Using new vendors Peri Peri Shack and Triple O's for the Winter session</li> <li>Looking into new option: Fantuan, who would do majority of work for the hot lunch orders as an additional day of hot lunch per week.</li> </ul>	
3b	Rainy Day Toys	<ul style="list-style-type: none"> <li>Will be delivered to classes December 8th. Thank you Emily for organizing</li> </ul>	
3c	Popcorn Fridays	<ul style="list-style-type: none"> <li>Could do maintenance on the current machine and look for suitable replacement in the meantime.</li> <li>Harland's also sells machines</li> <li>Popcorn resumes January 19th. No popcorn for remainder of December</li> </ul>	<b>Action:</b> Look into maintenance on current machine while a replacement is found
<b>4. General Housekeeping</b>			
4b	Next Meeting	Next Meeting – Thursday, 25 January 2024	