

Seaforth Parent Advisory Council (PAC)

May General Meeting Agenda

Date, Time, Location: Thursday, 25 May 2023, 7:00pm - 8:30 pm, Zoom virtual meeting

Meeting Login:

<https://ca01web.zoom.us/j/69142718364?pwd=ZVBsSk1PYUhSV28yWGdGcniQNWdLUT09>

Meeting ID: 691 4271 8364

Password: 401508

Agenda

Item No.	Topic	Lead	Allotted Time (mins.)
1. <u>Reports/ Updates</u>			
1a	Chairperson's Report	Brea	5
1b	Principal/ Head Teacher Report	Anthony/ Holly	5
1c	Treasurer's Report <ul style="list-style-type: none">• Present closed 2021/2022 budget.• Formal vote on carrying over 2021/2022 surplus.	Alison/ Céline	5
1d	DPAC Update <ul style="list-style-type: none">• Connie to share notes from DPAC meeting discussing student growth in Burnaby.	Connie	5
1e	CPF Update <ul style="list-style-type: none">• Sheena to provide Anthony with information about new French Immersion teacher program.	Sheena	5
1f	Emergency Kit Update <ul style="list-style-type: none">• Melia to purchase snacks and bottled water for emergency kit.• Anthony/Holly to confirm whether flashlights need to be replaced.	Melia	5
1g	Return-It Express Update	Melia	5
2. <u>Fundraising and Events</u>			
2a	2022/2023 PAC Fundraisers and Events (see list below) <ul style="list-style-type: none">• Sports Day	Heather/ Emily	5
	<ul style="list-style-type: none">• Yearbook	Irene	5
	<ul style="list-style-type: none">• Upcoming:<ul style="list-style-type: none">○ School Carnival<ul style="list-style-type: none">▪ Purchase of additional square reader and 2 LTE/bluetooth tablets▪ PAC apparel purchase▪ Seaforth tent purchase	Connie	10

Item No.	Topic	Lead	Allotted Time (mins.)
	<ul style="list-style-type: none"> ▪ Shilpi, Melia, and Irene to reach out for cake donations. ▪ Connie to connect with Brea regarding photo booth. 		
3. <u>General Updates</u>			
3a	Scholarship Submissions	Heather/ Shilpi/ Alison	5
3b	Hot Lunch Update <ul style="list-style-type: none"> • Outsourcing hot lunch (<i>i.e.</i> Libby Kitchen) to increase hot lunch days 	Phoebe	5
3c	Rainy Day Toys <ul style="list-style-type: none"> • Emily to estimate total cost for toys and connect with Céline and Alison about payment. 	Emily	5
3d	Playground Update <ul style="list-style-type: none"> • Anthony to reach out to crew regarding breaking ground for playground. • Connie/Anthony to connect with Shilpi about contributor signage. • Connie to reach out to Tammi from Swing Time about contributor signage. • Holly to coordinate with staff on outdoor learning space ideas. 	Connie	5
4. <u>New Business</u>			
4a	Welcome to Kindergarten – May 31	Heather	5
4b	Staff/ volunteer appreciation lunch	Irene	5
4c	Annual General Meeting and election of 2023/2024 PAC Executive Committee <ul style="list-style-type: none"> • Executive Committee officers: <ul style="list-style-type: none"> ○ Chairperson ○ Vice Chairperson ○ Treasurer ○ Secretary ○ DPAC (District Parent Advisory Council) Member ○ CPF (Canadian Parents for French) Member ○ Member at Large 	Brea	5
5. <u>Next Meeting</u>			
5a	Next Meeting – Thursday, 22 June 2023		
<i>Total Time</i>			90

2022/2023 Fundraisers and Events

Event Date	EVENT	Virtual Option	Lead
Nov 2022	Art Cards		Pary
Nov 5 & 6, 2022	Family Photos		Shilpi
Nov 21 - Dec 2, 2022	French/English Book Fairs		Alison
Nov 28 - Dec 2, 2022	Jingle Bell Walk		School
Dec 2, 2022	Christmas Market		Irene
Dec 16, 2022	Santa Breakfast		School
Jan - Mar 2023	Scholarship Submissions		Dan
Jan 20 – Feb 3, 2023	Readathon		Heather
Mar 8 - Apr 14, 2023	Giving Tree		Shilpi
End of Feb and May 2023	International Day of Pink (School Event)		School
May - June 2023	Gaming Grant Application		
May 2023	Fruit and Veggie Program Submission (School contacts PAC)		School
May 19, 2023	Sports Day (PAC runs concession)		School
June 2023	Grade 7 Grad Lunch (Grade 7 Grad Committee organizes)		School
June 2023	Grade 7 Grad (Grade 7 Grad Committee organizes)		School
June 16, 2023	School Carnival		
June 2023	Yearbook		Irene