

Seaforth Parent Advisory Council	
May 2022 Seaforth PAC General Meeting Minutes	
Date, Time & Location:	May 16, 2022, 7-8 pm, Zoom virtual meeting
Attendees:	<ul style="list-style-type: none"> • Dan Cabral • Shairoz Merani • Melia KinKade • Scott Hodges • Connie Hobbis • Heather Szabo • Brea Sami • Shemina Patni • Celine Sutherland • Irene Libby

Meeting called to order at 7:00 pm

Item #	Topic	Discussion	Action Required
Report Updates			
1a	Chairperson's Report	<p>Thanks to the Read-A-Thon group (Irene, Shairoz, Scott, Teachers, Heather, Connie, and others behind the scenes).</p> <p>Wish Shairoz and Scott all the best in their new roles and look forward to the new crew coming in.</p> <p>Thank everyone who has worked to provide the students with bonus activities over the last few months.</p>	
1b	Principal/Head Teacher Report	<p><u>From Shairoz:</u></p> <ol style="list-style-type: none"> 1. Scott and Shairoz on the move. Anthony Yam new principal (Holly Lloyd Head Teacher) 2. Shairoz thanked the PAC and said it has been an amazing team to work with. Hoping to come for celebrations next year 3. 20 divisions for next year - 8 French and 12 English 4. Enrollment around 450 5. Planning to welcome new K's (will be done in Sept due to gym not being available) 6. Excited to see parents in building 7. Construction progressing - Office area and Kindergarten rooms to be fast tracked for Sept. Any delays will be to gym and library. 8. Some teachers are planning field trips (gr 7's - playland, day trip to Timberline and water slides; some teachers also planning bowling etc.) <p><u>From Scott:</u></p> <ol style="list-style-type: none"> 1. Thanked PAC and parents for all the wonderful work that has been done. 2. Upcoming: hip hop (not sure of what final piece will be; weather dependent). Hoping to film and send to parents as well as invite parents - weather dependent; back up to film in classrooms. 	

		<ol style="list-style-type: none"> 3. Fri May 20 - Primary Day of Music (outdoors; parents invited) 4. Next week - grade 7 band performance (live weather permitting or life stream) 5. Leadership group - fundraiser for Red Cross (Splash for Charity) in June; staff have volunteered to have water balloons thrown at them; raffle tickets to support Ukraine 6. Theme Days in June 7. End of month - final report cards 8. Discussing plans for 100th year celebration 9. Track taking place; cross country took place before track 	
1c	Treasurer Reports	<ul style="list-style-type: none"> • Gaming report due in June • Determining how much funds available for playground and Read-A-Thon prizes. 	
1d	DPAC Update	<ul style="list-style-type: none"> • No update; no meeting this month 	
1e	CPF Update	<ol style="list-style-type: none"> 1. Certificate template for grade 7 French Immersion (school to print and fill in children's names) 2. Funds available for grade 7 French Immersion for celebration for completing grade 7 in French (grant application of up to \$15 per student). Sheena can submit; she needs a high-level overview of the planned event (and what specifically in French) and the budget. This funding normally goes towards things like Quebec trip. 3. Cheque for resource grant (\$250) for the speech amplifiers was approved 4. The CPF Burnaby chapter AGM will be on May 25th (anyone can attend but only CPF members can vote on agenda items) 	
1f	Emergency Kits	<p>Research into what goes into kits, pricing and who is responsible to provide. We do have basic supplies; need to add a bit more. Have 15 kits; need 2 more to ensure there is 1 for each class.</p> <p>Need to determine who is responsible for food items. Brea can also look into this as she is helping another organization with this.</p>	<p>Action: Dan to send info to Shairoz. Brea to connect with Melia on how she can support.</p>
Fundraising and Events			
2a	<p>Recent/Upcoming Events:</p> <p>Read-A-Thon (Irene)</p> <p>Yearbook (Irene)</p> <p>Spirit Day (Amazing Race) (Alison)</p> <p>Grad Committee Update (Alison)</p>	<p><u>Read-a-thon</u> - raise \$5537 (after admin costs). Students really enjoyed; parents pleased to see kids read; creating opportunity for more reading to happen. Irene appreciated everyone's help. Prizes - pizza or ice cream for classes; gift certificate for individuals</p>	<p>Action: Shairoz to coordinate prizes with Heather/ Dan</p>

	<p>Hot Lunch Update (Tricia)</p> <p>Scholarship Submissions (Dan)</p> <p>Me-n-Eds Pizza Night (Dan)</p> <p>Playground (Connie/Scott)</p>	<p><u>Yearbook</u> - thank you to Scott and teachers for helping with photos. Distribution in mid-June.</p> <p><u>Spirit Day</u> - Amazing Race-plan in place, have parent volunteers, looking at dates; will take place over 2 days. Scott suggested June 9 and 10. Grade 7's away on June 9. Will be nice to coincide with charity on June 10.</p> <p><u>Hot Lunch Update</u> - possible new team in place and Tricia will lead training on May 31st</p> <p><u>Scholarship</u> - 3 applicants so far; deadline approaching</p> <p><u>Me N Eds</u> - held on May 12 - for Burnaby \$350 and Coquitlam \$300 (total \$650)</p> <p><u>Playground Update</u> - Met with the playground contractor today (site visit); provided information and brochures. Will be working on a mock-up. School will be obtaining feedback from students and also providing input into the mock-up. Ministry Grant \$165k will provide basic design. Playground committee would like an inclusive design for all students. 2 contractors: Swing Time and Habitat.</p> <p>Habitat can support sourcing different plaques, tiles etc. for fundraising. Scott suggested getting a couple of mock ups and determining how much funding and fundraising will be needed.</p> <p><u>Grade 7 Grad</u> - theme is Midnight in Paris. Lunch after ceremony at Burnaby Mountain on June 27.</p>	<p>Action: Shairoz to confirm process with District on the 2 preferred vendors. Connie to follow up with Habitat for a mock-up.</p>
New Business			
3a	<p>Elections 2022-2023</p> <p>Chair</p> <p>Vice Chair</p> <p>Treasurer</p> <p>Secretary</p> <p>DPAC Member</p> <p>CPF Member</p> <p>Members at Large</p>	<ul style="list-style-type: none"> • Nominations: • Sheena Vail - CPF Member • Heather - Vice Chair • Celine - Member at Large • Dan - Treasurer • Connie - DPAC Member 	
3b	<p>Volunteer Needed in Sept - Distribution of School Supplies (Creative Packs)</p>	<p>Brea Sami has volunteered to distribute supplies in Sept. Scott suggested they be distributed on Thurs or Fri of the first week (before students move around to their new classes)</p>	
4 <u>General Housekeeping</u>			
4a	<p>Confirmation of Next Meeting Date</p>	<p>June 15 2022</p>	