

Seaforth Parent Advisory Council
April 2022 Seaforth PAC General Meeting Minutes

Date, Time & Location:	April 20, 2022, 7-8 pm, Zoom virtual meeting		
Attendees:	<ul style="list-style-type: none"> • Dan Cabral • Shairoz Merani • Sheena Vail • Lakshmi Mani • Tricia Donald 	<ul style="list-style-type: none"> • Scott Hodges • Connie Hobbis • Heather Szabo • Melia Kinkade 	<ul style="list-style-type: none"> • Shemina Patni • Celine Sutherland • Siva Ramesh • Irene Libby

Meeting called to order at 7:00 pm

Item #	Topic	Discussion	Action Required
1a	Chairperson's Report	<p>Thanked Tricia for many, many hours donated to hot lunch over the years. This is Tricia's final year as hot lunch coordinator.</p> <p>Also thanked Irene for all her time and effort on the Giving Tree and Yearbook (with Tammie as well).</p>	
1b	Principal/Head Teacher Report	<p><u>From Shairoz:</u></p> <ol style="list-style-type: none"> 1. Move from phase 2 or 3 of seismic upgrade. 2 stages - 4 classes moved to north wing. Most classes in building. Few classes left outside (hopefully to move in September). Office area and Kindergarten rooms to be fast tracked for Sept. Any delays will be to gym and library. Welcome to K will take place in Sept. 2. Grade 7's working on year end ceremonies. Grad ceremony will be at Bby Mountain. 3. Staff have been holding noon hours games for gr 3-7 (to keep students active due to lack of playground) 4. Student led conferences were held April 21. 5. Pink shirt day today (April 20) <p><u>From Scott:</u></p> <ol style="list-style-type: none"> 1. Pro-D day on Monday (staff meeting off site) - taking time to re-connect after the last 2 years as well as planning for the future (portable space, playground space, and next year being 100 years) 2. Photo Day coming back - real life class photos on Tues April 26. 3. Literacy week in first week of May possibly depending on logistics 4. Hip Hop - May 9 to May 27 (during regular PE time) 5. Track and Field and Cross Country (grade 4/5 and 6/7) coming back (2 mini seasons 	

		<p>of both). Practices will be after school. 2 weeks of Cross Country followed by 2-3 weeks of Track and Field. Track meet will take place at Cariboo with other schools (track meets will be smaller with combining a few schools - not all schools as in previous years)</p> <p>6. Field Trip to Timberline for Gr 7 students (for the day) - previous years a camp has been held at Timberline. This is pending Board approval and will take place in early June. Also planned a day at Cultus Lake and Playland.</p>	
1c	Treasurer	<ul style="list-style-type: none"> Grant application has been submitted. Celine has access to one account and is waiting for access to the other. 	Dan to follow up on access
1c	DPAC Update	<ul style="list-style-type: none"> Last meeting spent on reviewing District budget Feedback from the group was limited time that was provided to review the budget. 	
1d	CPF Update	<ul style="list-style-type: none"> Another round of French lessons for parents; Sheena to share flyer Summer camps being planned for mid-August at Charles Rummel (age 5 to grade 4). Sheena to share flyer Speech Amplifiers - were these reimbursed? Betty will know. Funds available for grade 7 French students to celebrate graduation. Sheena will look to see what is available. Grade 7 French students will also receive certificates. 	Sheena to share flyer with Betty to post; Sheena to check with Betty if reimbursement came in.
2a	<p>Recent/Upcoming Events</p> <p>Spirit Day (Amazing Race)</p> <p>Read-a-thon (paired with English Book Fair)</p> <p>Giving Tree Update (Irene)</p> <p>Hot Lunch Update (Tricia)</p> <p>Grad Committee Update (Alison)</p> <p>Yearbook (Irene)</p> <p>Sports Day</p> <p>Playground</p>	<p>Emergency kits - Melia to provide total cost. PAC will review and determine how to cover costs.</p> <p>Giving Tree - 38 out of 44 items filled. Irene will send list to Betty who will add to School Cash on Line so that parents can submit payments.</p> <p>Yearbook - Irene working on missing photo's. Has been able to ask for a one week extension. Staff were reminded today to submit and students also asked to submit. Shairoz has completed the message for the yearbook; grad book message will be sent next week.</p> <p>Read-a-thon - can coordinate with mind-set growth. Will need a list of students to set up an account for each student to log in points, reading time etc. Names will only show as initials; event takes place for 2 weeks. Funds can be diverted to the playground. Fundraising target set to \$5000.</p> <p>Hot Lunch - Gr 6/7 students helped with delivery after so long, students enjoyed helping and it made hot lunch efficient. 2 parents have put their</p>	<p>Melia</p> <p>Irene will follow up with rep. Shairoz/ Scott to provide student lists by Division.</p>

		<p>names in to take over parent set up. Another parents sends vendor reports and is happy to continue. Tricia will send a write up to Betty to help find a Hot Lunch Coordinator for next year (Tricia will still be around for questions). Hot lunch has raised approx \$11K.</p> <p>Grade 7 Grad - committee moving along; decorating committee thinking of all details. Food committee working on menu. Ceremony at Bby Mountain; lunch and dance will held in smaller gym at Bby Mountain</p> <p>Grade 7 Yearbook - pictures due early next week (last call)</p> <p>Spirit Day - Amazing Race-plan in place, have parent volunteers, looking at a date in first week of May to culminate with literacy week or second week to tie in with read-a-thon. Will take place over 2 days.</p> <p>Book Fairs - plan for next year - Oct to Nov. Alison will reach the librarian.</p> <p>Scholarship - submissions are starting to come in</p> <p>Me N Eds - looking at May 12. Waiting to confirm it works for Bby and Coquitlam locations</p> <p>Jump Ropes fundraiser - email sent to group. PAC to look at email.</p> <p>Sports Day - likely not feasible due to portables</p> <p>Playground - fundraising to start soon along with mock ups based on students and staff feedback</p>	<p>Alison to coordinate with Scott. Alison to book park with Bby Parks.</p>
3a	Confirmation of Next Meeting Date	May 18 2022	