

<b>Seaforth Parent Advisory Council</b>			
<b>Nov 2021 Seaforth PAC General Meeting Minutes</b>			
<b>Date, Time &amp; Location:</b>	Nov 17, 2021, 7-8 pm, Zoom virtual meeting		
<b>Attendees:</b>	<ul style="list-style-type: none"> <li>• Dan Cabral</li> <li>• Shairoz Merani</li> <li>• Lakshmi Mani</li> <li>• Alison Cuvier</li> <li>• Melia Kincade</li> <li>• Raman Kullar</li> <li>• Aref Sameri</li> </ul>	<ul style="list-style-type: none"> <li>• Sheena Vail</li> <li>• Connie Hobbis</li> <li>• Tricia Donald</li> <li>• Siva Ramesh</li> <li>• Jingfan Yuan</li> <li>• Irene Libby</li> </ul>	<ul style="list-style-type: none"> <li>• Shemina Patni</li> <li>• Celine Sutherland</li> <li>• Scott Hodges</li> <li>• Heather Szabo</li> <li>• Shilpi Shah</li> <li>• Aida Mottahed</li> </ul>

Meeting called to order at 7:00 pm

<b>Item #</b>	<b>Topic</b>	<b>Discussion</b>	<b>Action Required</b>	<b>Lead</b>
<b>Report Updates</b>				
1a	Chairperson's Report	<p>Thank all who organized pumpkin patch</p> <p>Thank you to Shairoz, Scott and students that put together Halloween and all other assemblies</p>		
1b	Principal/Head Teacher Report	<p><u>From Shairoz:</u></p> <ul style="list-style-type: none"> <li>• Pumpkin patch for early primary kids; parents did an amazing job in making this an amazing experience</li> <li>• Virtual assemblies; able to include parents</li> <li>• Have started extra curricular activities for grades 4/5. Exposing to different activities. In the new year will start with gr 6/7.</li> <li>• Parent Information Evening - Social and Emotional learning to be presented by District - School would like PAC to help promote the event. Great for this to happen after Covid year, will help with socialization issues.</li> <li>• Construction going well. District has confirmed that we are on the list for a playground when the portables are gone.</li> <li>• Pro-D Day coming up - focus topics include social emotional learning, indigenous learning</li> <li>• District looking at Covid protocols for field trips. Overnight trips are not happening at this point.</li> <li>• Saleema Noon parent session Dec 6 followed by student sessions</li> <li>• Christmas sing a long will be held in Dec</li> </ul> <p><u>From Scott:</u></p> <ul style="list-style-type: none"> <li>• FSA (numeracy and literacy) - gr 4 and 7 recently completed</li> <li>• School growth plan - school wide reading assessment recently completed - tells what areas need to be worked on. Will be looking at data. Plan also includes social emotional learning</li> <li>• Looking at school logo and possibly having carnival at end of year to celebrate 100th anniversary</li> <li>• Starting to have discussion on what the outdoor space will look like after seismic upgrade</li> </ul>		

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		<p>Question - Jingle Bell walk - will there be collection of non-perishable foods? Not at this time as this would require handling of food. Financial donations provide more value to Food Banks as they utilize to purchase more food through their suppliers.</p> <p>Question - mask wearing. Are there many exemptions? There are not a large number of exemptions and teachers are aware of those students that have exemptions.</p>		
1c	Treasurer	<ul style="list-style-type: none"> <li>No updates; Celine currently learning treasurer role</li> <li>Gym contingency fund - Gr 7 Grad Committee can rent Charles Rummel (grad committee can make that decision). Shairoz has list of volunteers for gr 7 grad and will call a meeting soon.</li> </ul>		
1c	DPAC Update	<ul style="list-style-type: none"> <li>Topics from last meeting - insurance and fundraising. District has asked not to organize large in person events; the district is continually reviewing, and this may change. Connie will check in with District in a month or so</li> <li>Duthie union school potential sale; would like to keep in school system, hearing next week</li> <li>Earthquake kits replenishment funding discussion. Melia looking to replenish for Seaforth and will wait for further guidance. Once kits have been replenished, school can do a drill to set up items from kits.</li> </ul>	Update on funding at next meeting	Lakshmi/ Connie
1d	CPF Update	<ul style="list-style-type: none"> <li>Book subscriptions - books come from France and get delivered once a month. Brochures to be sent out. Burnaby Chapter is going to give 3 subscriptions to library - this qualifies for a group buy and lowers cost for student subscriptions. Books will be delivered to school.</li> <li>Sheena to also include electronic brochure for distribution</li> <li>French engagement games - to be distributed to teachers</li> <li>Film Festival - looking at virtual options or grants for schools to buy DVD's</li> <li>Also looking at events i.e. usually have an annual skating event</li> <li>Parents Lessons for French - will have another session in Jan</li> <li>French Resource Grant \$250 - have until Jan 31 to submit receipt. Sheena would like to know what school needs. Raz-Kids is a good option.</li> <li>Encourage parents to become members of CPF. Send out information to all French parents.</li> </ul>	<p>Sheena to have brochures sent to school to Shairoz's attention</p> <p>Sheena to update at next meeting Sheena to connect with Shairoz</p>	<p>Sheena</p> <p>Sheena</p>
2 Fundraising and Events				
2a	Recent/Upcoming Events Art Cards Family Photos	<ul style="list-style-type: none"> <li>Art Cards have been sent home; parents able to place order online directly with vendor</li> <li>Family photos - a bit delayed; should be sent out early next week</li> <li>French book fair - Shairoz will follow up with Librarian as well see what other schools are doing</li> </ul>		

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	Book Fairs (English and French) Christmas Market (Virtual) Jingle Bell Walk Santa Breakfast	<ul style="list-style-type: none"> <li>Christmas Market - virtual (currently have 9 vendors; had 50 last year). Still trying to solicit more. Aim to have 15-20 vendors.</li> <li>Jingle Bell Walk Dec 2 delivery of flyers with donation link for food bank; Dec 9 thank you flyers. School will go on traditional walk with flyers that will have online donation link. PAC generally provides treats when students return from walk such as chocolate milk</li> <li>Santa breakfast Dec 17 - can we do similar as last year? Pre-packaged with parent donation.</li> <li>Hot lunch - look at increasing offer to every 2 weeks for Jan/Feb and then further increasing to weekly. Typical order as with previous years (50% of families)</li> </ul>	<p>Tricia to order milk for Dec 9</p> <p>Tricia to connect with caterer</p> <p>Tricia to arrange</p>	<p>Tricia</p> <p>Tricia</p> <p>Tricia</p>
3	<u>General Housekeeping</u>			
3a	Confirmation of Next Meeting Date	<ul style="list-style-type: none"> <li>Jan 19, 2022 (Dec meeting deferred due to holiday season)</li> </ul>		

### Events / Important Dates

Event Date	EVENT	COVID Friendly/Virtual	Lead
Sept - June	Hot Lunch		
End Nov -Dec	French Book Fair		
Sept	Art Cards		
Oct	Familv Photos - Life Touch - Outdoors		
Nov/Dec	English Book Fair + READ A THON for holiday period?		
Dec	Christmas Market		
Dec	Jingle Bell Walk		School
Dec 20	Santa Breakfast		School
Feb	Giving Tree		
Jan – Mar	Scholarships Submissions		
Feb/May	International Day of Pink (School Event)		School
April 23	Spirit Day – virtual sessions being offered to classes		
May/June	Gaming Grant – May/June application		
May	Creative Packs Ordering ( School contacts us) fundraiser		PAC Liaison
May	Fruit and vegetable program form submission(School contacts us)		PAC Leads
June	Sports Day – (School Event)		PAC Treats
June	Grade 7 Grad Lunch (School Event)		
June	Grade 7 Grad (School Event)		
June	Yearbook		